



**2016-2017**

## **Sue Forbes Watson Award for Continuous Improvement in Teaching**

The Hanover Education Foundation announces the availability of up to \$500 to be awarded through the Sue Forbes Watson Award for Continuous Improvement in Teaching. This award will promote opportunities for Hanover's teachers to develop or fulfill their potential as an effective teacher that will inspire their current and future students in Hanover County Public Schools.

**ELIGIBILITY:** HCPS Teachers may apply.

Please note: Administrators, Counselors or Support Staff are not eligible for this award.

### **BASIC SELECTION CRITERIA:**

1. Applicants having received any prior funding from the HEF in the past year are ineligible to apply for this award.
2. Applicant has been and is currently a teacher in Hanover County Public Schools for at least three (3) years.
3. Remain a teacher with HCPS for at least one year after completion of the award activity.
4. Will share knowledge gained through this professional development experience with colleagues.

### **APPLICATION DEADLINE:**

Submit signed original and 3 Copies of your Application by Friday, November 18, 2016.

**DO NOT MENTION YOUR NAME, AN ASSOCIATE'S NAME, NAME OF YOUR SCHOOL or WORKSITE** in the body of the application or anywhere except on the Application Cover Sheet, by doing so your application will be ineligible for funding.

### **AWARD NOTIFICATION:**

Winner(s) will be notified by mail.

**DEADLINE IS FRIDAY, NOVEMBER 18, 2016**

**Submit 3 Copies of the Application with a Recommendation Letter To:**

Margaret P. Hill, Executive Director  
Hanover Education Foundation, 200 Berkley Street, Ashland, VA 23005  
Ph. 365-4565 • E-Mail: [mhill@hcps.us](mailto:mhill@hcps.us)

No applications will be considered after this date. No facsimiles accepted.

*Hanover Education Foundation Mission:*

We develop and sustain community and business partnerships, and serve as effective stewards of resources, to create quality educational opportunities that promote high performance in all students in Hanover County Public Schools.



# Hanover Education Foundation

2016- 2017  
AWARD FORM

## Sue Forbes Watson Award for Continuous Improvement in Teaching

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**Professional Development Activity:**

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**Applicant Name:**

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**Grade Level:**

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**Building Location:**

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**Years Worked for HCPS:**

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**Work Telephone:**

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**E-mail:**

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If I receive this award, I will continue working in HCPS for at least one year beyond completion of my professional development award experience.

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Applicant's Signature

I have submitted a letter of recommendation for and strongly endorse the professional development application of the above named applicant.

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Administrator's or Supervisor's Signature

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FOR HEF USE ONLY:      Date Received \_\_\_\_\_

HEF Application No. \_\_\_\_\_

# APPLICATION GUIDELINES

## PART I

Using **no more than two (2) typewritten double-spaced pages**, please address clearly, and in sequence, each of the following topics:

1. Describe what needs that you see in your students that, as their teacher, you will be able to help them in meeting these needs.
2. BRIEF DESCRIPTION OF PROFESSIONAL DEVELOPMENT ACTIVITY: Describe what you plan to do with the funds.
3. GOALS AND OBJECTIVES: What are the goals and objectives of your professional development activity?
4. In what way will this project benefit students and/or other teachers? How does this project help to improve student achievement?
5. SCHEDULE OF ACTIVITIES: Include anticipated beginning and ending dates of professional development activity.

## PART II

PROFESSIONAL DEVELOPMENT SCHOLARSHIP FUNDS NEEDED: List each item separately with approximate cost.

**ITEM**

**COST**